



BRIGHTWALTON PRESCHOOL NURSERY

Covid-19 Site Operational Plan

Brightwalton Preschool Nursery has produced this site operating plan to assist us in implementing the precautionary measures required to reduce the spread of COVID-19 disease. These guidelines are based on Public Health England and Department for Education guidance for educational settings and their key workers. As you will be aware isolation rules have changed but we would appreciate you still being vigilant and considerate when sending your child into Preschool.

The Preschool will be operating as normally as possible but should an outbreak of 3 or more positive cases occur amongst staff and/or children within a 10-day period, we will need to introduce our 'contingency plan' which would mean implementing previous precautionary measures as well as seeking further advice from Public Health.

Focus	Area of consideration	Recommendations
Children	Attendance	<ul style="list-style-type: none">• Only children that are symptom free or have completed the required isolation period should attend the setting. Symptoms include, high temperature, dry cough, sickness and diarrhoea.• Children will not be able to bring any items into the Nursery apart from their lunch boxes and a water bottle which must be named.
	Physical distancing/grouping	<ul style="list-style-type: none">• No social distancing is possible with this age group.
	Wellbeing and Education	<ul style="list-style-type: none">• Children will be supported in age appropriate ways to understand the steps they can take to keep themselves safe including regular hand washing and sneezing into a tissue and putting it in the bin.

		<ul style="list-style-type: none"> Children will be supported to understand the changes and challenges they may be encountering as a result of COVID-19 and staff will be sensitive and aware of the children's attachments and their needs for emotional support at this time.
Staff	Attendance	<ul style="list-style-type: none"> Staff should only attend the Nursery if they are symptom free, completed the required isolation period or achieved a negative test result. We will currently operate 4 to 5 key staff members with the expected occupancy levels each day. Staff will be required to take lateral flow test twice weekly. Should a staff member test positive a call will be made to the Self-Isolation Hub 020 3743 6715.
	Physical distancing	<ul style="list-style-type: none"> Where possible meeting and training will be conducted through virtual conferencing.
	Training	<ul style="list-style-type: none"> All staff to be trained in appropriate infection control and the standard operating procedure and risk assessments within which they will be operating.
Parents	Physical distancing	<ul style="list-style-type: none"> Only parents who are symptom free and or have completed the required isolation periods will be able drop off or collect their child. Parents will not be able to enter the building, children will be dropped off at the normal entrance. Parents of new children may enter the building wearing a face covering. Collection of children will take place at the rear of the building on the playing field. When parents are waiting to drop off or collect their child, physical distancing should be maintained in a safe area. Face covering are optional.
	Communication	<ul style="list-style-type: none"> Brightwalton Preschool have always operated an open-door policy to parents. Parent consultations and informal meetings will resume this term.
Visitors	Visits	<ul style="list-style-type: none"> Parent visits will resume as normal.
Travel	Travel associated with setting operation	<ul style="list-style-type: none"> Staff will ensure children do not mix with members of the public or children from the Primary school that may occasionally share the field. Outings and outdoor walks around the village will resume.
Hygiene & Health & Safety	Hand Washing	<ul style="list-style-type: none"> All children and staff to hand sanitise/wash hands on arrival at Nursery. Children and staff encouraged to wash their hands frequently throughout the day.

	Cleaning	<ul style="list-style-type: none"> • An enhanced cleaning schedule will be implemented that includes, furniture, surfaces and children's toys and equipment. • Communal areas, touch points (door handles, light switches, ipad's) and hand washing facilities will be cleaned and sanitised regularly throughout the day. •
	Waste disposal	<ul style="list-style-type: none"> • All waste to be disposed of in a hygienic and safe manner. • Tissues and nappies to be immediately disposed of.
	Risk assessment	<ul style="list-style-type: none"> • All activities will be risk assessed and due consideration given to any adaptations to usual practice, such as the suspension of any learning experiences involving any materials that are not easy to clean. • Sand will be available but will be changed regularly. • Playdough will be available but freshly made each day.
	PPE	<ul style="list-style-type: none"> • PPE is available to staff if they wish to use it.
Premises	Building	<ul style="list-style-type: none"> • Windows to be left open where possible to ensure ventilation.
	Resources	<ul style="list-style-type: none"> • Children will not be permitted to bring items from home into the setting. • All resources required for play and learning experiences of the children will be regularly washed and or sterilised. • Equipment used by staff such as stationary, tablets will be allocated to individual staff members to clean regularly. •
Supplies	Procurement/monitoring	<ul style="list-style-type: none"> • The Nursery will ensure that there is an adequate supply of cleaning material, such as hand sanitiser, paper towels, tissues, disinfectant wipes and cleaning material. • Ensure a sufficient supply of PPE
Responding to a suspected case of COVID-19		<ul style="list-style-type: none"> • In the event of a child developing suspected coronavirus symptoms whilst attending the setting, they should be collected immediately and isolate at home in line with NHS guidance.

		<ul style="list-style-type: none"> • Whilst waiting for the child to be collected they will be isolated from others in a separate room away from the other children. Windows should be opened to allow ventilation. • The staff member responsible for the child during this time will use suitable PPE. • If the child needs the toilet he/she will be taken to the toilets in the new hall, separate from the children's toilets. The toilet and room will then be thoroughly cleaned • Government guidance has changed around isolation if in contact with a positive case of COVID-19. Please see link Self-isolation to be eased for fully vaccinated adults in step 4 - GOV.UK (www.gov.uk) • All staff and their families are eligible for testing if they display symptoms. • Any child or staff member testing positive for COVID-19 must inform the Nursery Manager Sarah Wheatley-Hince immediately. • In line with government guidance, if the Preschool reaches a threshold of 10% positive cases, (3 cases, including staff and/or children who are likely to have mixed closely, test positive for COVID-19 within a 10 day period), we will seek Public Health advice. The 'outbreak contingency' will be implemented and previous precautionary measures introduced, including operating in bubbles, staggered starts and finishes to the day, face coverings.
--	--	--

Please can you sign and date the form below to confirm you have read this updated Nursery Operational Plan.

Name:

Date: